

ST. DOMINIC CATHOLIC SCHOOL

4160 Burma Road
Mobile, AL 36693

ADVISORY BOARD MEETING MINUTES

September 15, 2011

6:00 pm Meeting Rooms 1 & 2

I. Call to Order and Opening Prayer – Leanne Oberkirch

II. Introductions/Welcome – Leanne Oberkirch

III. Recommended Items

A. Routine Matters

1. Roll Call

- a. Present: Leanne Oberkirch, Jennifer Lami, Stephanie Greenwood, Elaine Dorgan, Melanie Fromdahl, Stella Grant, Edward Tolbert, Bob Histing, Tanya Dunwell, Michael Ryan, Annette Hites, Father Jim Cink, Fr. Fred Boni, Linda Mathias, Michele Grimes
- b. Not present: Phil Proctor

2. Approval of April 2011 minutes

1st: Melanie Fromdahl

2nd: Elanie Dorgan and all approved

Leanne will poll Board members to see if they would like their future Board packets sent home with their child(ren) or mailed.

3. Board Guidelines and Expectations for 2011-2012

Leanne reviewed the following items with all Board members

- a. Code of Ethics review (*handout*)
- b. Board Meeting dates
- c. Prayer schedule

Opening and closing prayers are assigned to Board members for the year.

d. Committee assignments and overview

e. Binders, attendance and training

All Board members must have either attended the summer training at McGill or viewed the training DVD. If you haven't already done so, please contact Linda Mathias to obtain the video.

f. Roster for 2011-2012

Please make any corrections on the Master Listing.

B. Old Business - None

C. New Business

1. School Board donation for Extravaganza

The Board will contribute a "basket of cheer" to the silent auction.

Contributions should be turned in to the school office by September 30th.

2. Standardized Testing results 2011

Linda Mathias presented an overview of spring 2011 Iowa Test results for grades 2-8.

3. Strategic Planning and Development for Catholic Schools

SDCS will participate in a strategic planning effort for development, along with other schools in our Archdiocese. A grant from the Catholic Extension Service has been awarded to the Archdiocese to fund this initiative through Catholic School Management (CSM). St. Dominic will form a leadership team and begin meeting with an assigned consultant from CSM.

IV. Information and Proposals

A. Reports from staff

1. Principal

A written report was submitted by Linda Mathias. There are plans to introduce pre-algebra in 7th grade and algebra I in 8th grade next school year. In addition, the administration wants to review scheduling for specialty classes and will be forming a committee to assist. Tanya Dunwell and Leanne Oberkirch volunteered to represent the Board on that committee.

2. Pastor – no report

3. Development

A written report was submitted by Michele Grimes. An “Amen” weekend will take place September 24th – 25th to reintroduce the Capital Campaign effort at Masses.

4. Facilities

A written report was submitted by Larry Cleary.

B. Reports from Committees

1. PTO/Parent Involvement

Annette Hites gave a verbal report. The PTO will sponsor free pizza at the annual fall meeting and Open House on September 22nd. The PTO is currently working with four committees: Uniform, SCRIP, School Supply Kits and Spirit Items.

2. Discipline

A written report was submitted by Linda Tant.

3. Monthly Finance Statement

July and August finance statements were submitted.

C. Interim Committee Reports - none

V. Future Business

A. Finance Committee to make proposals for salary and tuition schedules in October

B. Discussion regarding timely registration

VI. Closing Prayer and Adjournment – Jennifer Lami

Future Meetings: *(Any items to be considered for the agenda must be submitted prior to the Executive Board meeting for that month.)*

REGULAR (Meeting Rooms 1&2; 6:00 pm)

October 20, 2011

November 17, 2011

**December 8, 2011

January 19, 2012

February 16, 2012

March 15, 2012

April 19, 2012

EXECUTIVE (School Office; 8:00 am)

October 4, 2011

November 1, 2011 (9:00 am)

none

January 3, 2012

January 31, 2012

February 28, 2012

April 3, 2012

** This is the 2nd Tuesday of the month.